

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
MARCH 26, 2019 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:00 P.M.

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Tyrone Carter - <i>present</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. – <i>excused</i>	(Education & Policy Committees)
Brandon J. Rhone - <i>present</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)
Ann M. Wuertz – <i>present</i>	(Finance & Operations Committees)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Lisa Hauswirth, Director of Special Education - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Student Representatives

Diamond Marrow, Senior Class Representative - *present*
Beamlak Abraham, Junior Class Representative - *present*

Solicitor

Michael I. Levin, Esquire – *not present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the February 26, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Vote: 7-0-1
Abstained: Rhone

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the March 12, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Tom Keech

Vote: 7-0-1
Abstained: Rhone

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Rich Felice - Financial Audit
- 2) Donna Urban – Audit Report, Glen Mills, and Resolution
- 3) Don Messinger – Mrs. Audra Ritter
- 4) Shirley Cervantes and Ariaana Romero – Mrs. Audra Ritter
- 5) Becky Harlan – Mrs. Audra Ritter
- 6) Linda Laird – Mrs. Audra Ritter
- 7) Linda Messinger – Mrs. Audra Ritter
- 8) Mary Morris – Finances
- 9) Denise Spellman – 2017-2018 Independent Financial Audit
- 10) Kerri Verna – Mrs. Audra Ritter

EXECUTIVE SESSION

An executive session was held on Monday, March 11, 2019 for legal and personnel reasons.
An executive session was held on Monday, March 25, 2019 for legal and personnel reasons.

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Diamond Marrow and Beamlak Abraham.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner.

IMPORTANT DATES

Date	Time	Meetings	Place
April 9, 2019	6:00 PM	All Committees & Special Meeting	C.A.S.H. Auditorium
April 23, 2019	7:00 PM	School Board Meeting	C.A.S.H. Auditorium

SPECIAL REPORTS

- ❖ Comprehensive Plan
- ❖ Special Education Plan

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA *(Robert Fisher, Board President)*

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- ❖ 1. D. Glen Mills School Act 48 Program Agreement
- ❖ 1. E. Insight Workforce Solutions Contract Addendum
- ❖ 1. F. Resolution for Statement of Charges
- ❖ 1. G. T-Mobile EmpowerEd Award/Grant
- ❖ 1. H. Human Resources Report
- ❖ 1. H. 2. b. 2) Human Resources Report - New Appointments - Extra Duty: Jamie Blankley
- ❖ 2. C. Confidential Student Adjudication 10002190
- ❖ 2. D. Confidential Student Adjudication 10002961
- ❖ 2. E. Confidential Student Adjudication 10004477

Motion: Ann Wuertz

Second: Brandon Rhone

Vote: 8-0-0

1. FINANCE COMMITTEE *(Thomas Keech, Chair)*

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. *(Enclosure)*

B. 2017-2018 Independent Financial Audit – Maillie LLP

RECOMMENDED MOTION: That the Board of School Directors accept the 2017-2018 Independent Financial Audit for fiscal year ending June 30, 2018. (*Confidential Enclosure*)

C. ChescoNet eRate Bid Award and Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and ChescoNet, as presented. (*Enclosure*)

D. Glen Mills School Act 48 Program Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Private Provider Contract and Act 48 Program Agreement between CASD and Glen Mills School, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Brandon Rhone

Vote: 7-1-0

Opposed: Rhone

E. Insight Workforce Solutions Contract Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the Insight Workforce Solutions Contract Addendum, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 7-1-0

Opposed: Rhone

F. Resolution for Statement of Charges

RECOMMENDED MOTION: That the Board of School Directors approve the Resolution for Statement of Charges, as presented. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 7-1-0

Opposed: Rhone

G. T-Mobile EmpowerEd Award/Grant

RECOMMENDED MOTION: That the Board of School Directors accept and approve the EmpowerEd Award/Grant from T-Mobile that will provide 1:1 laptops for students in the Coatesville Area School District for the 2019-2020 school year. The Award is valued at \$1,128,000.00. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: Henry Assetto

Vote: 8-0-0

H. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Brown, Kimberly, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 3/19/2019. Reason: Personal. Effective: 6/7/2019.

- 2) Jakatt, Jessica, Special Education Teacher for North Brandywine Middle School. Letter Dated: 3/13/2019. Reason: Personal. Effective: 5/10/2019.

b. CATSS

- 1) Brown, Maytha, 6.5 Hour Aide for Scott Middle School. Letter Dated: 3/8/2019. Reason: Retirement. Effective: 6/6/2019.

c. EXTRA DUTY

- 1) Craig, Malcolm, 7th Grade Track Coach for South Brandywine Middle School. Letter Dated: 3/7/2019. Reason: Personal. Effective: 3/7/2019.
- 2) Koliyah, Eskul, Assistant Soccer Coach for the Coatesville Area High School Campus. Letter Dated: 3/18/2019. Reason: Personal. Effective: 3/18/2019.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Olsen, Abigail, Elementary Teacher for Caln Elementary School. Posted: 2/25/2019. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BA—Early Elementary Education, Kutztown University. Certification: Grades PK-4, Grades 5-6. Effective: 4/1/2019. SP4: Internal Candidate. Pending 168 Forms.

b. EXTRA DUTY

- 1) Aaronson, Alicia, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Blankley, Jamie, 8th Grade Track and Field Coach for North Brandywine Middle School. Posted: 2/27/2019. Salary: \$2,386.50. Effective: 2018—2019 School Year. SP4: Staff.

Motion: James Hills

Second: Tom Keech

Vote: 7-0-1
Abstained: Wuertz

- 3) Craig, Malcolm, 8th Grade Track and Field Coach for South Brandywine Middle School. Posted: 2/21/2019. Salary: \$2,128.50. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Fox, Donna, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Hahn, Kathryn, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 6) Holdsworth, Catherine, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Hubiak, Katya, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) McKenzie, Morgan, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Mercier, Michelle, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Powell-Cohen, Jessica, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 11) Pumo, Tracee, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 12) Shaffer, Karen, STEM Club Advisor for Reeceville Elementary School. Posted: 11/9/2018. Salary: \$1,017.50 (prorated). Effective: 3/18/2019. SP4: Staff.

c. FEDERATION

- 1) Vanderslice, Loretta, 3 Hour General Utility Worker for Reeceville Elementary School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66 after 520-hour probation period). Effective: 3/19/2019. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATSS

- 1) McNutt, Irene, Technology Aide for the Coatesville Area School District. Effective: 3/7/2019—Intermittent.

b. FEDERATION

- 1) Gathercole, Susan, 3 Hour General Utility Worker for Caln Elementary School. Effective: 5/13/2019—5/17/2019.

4. **Voluntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Brown, Maytha, move from 6.5 Hour Aide for Reeceville Elementary School to 6.5 Hour Aide for Scott Middle School. Effective: 3/11/2019.

Motion: Ann Wuertz

Second: Tyrone Carter

Vote: 8-0-0

2. **EDUCATION COMMITTEE** (Robert Fisher, Chair)

A. **Out-of-State Field Trip Request – C.A.I.S.H.**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. (*Confidential Enclosure*)

B. **Confidential Independent Contractor Contracts: 10004937, 10006538, 10011125 & 10012679**

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Independent Contractor Contracts for the following students:

Confidential Enclosures: **10004937** **10006538** **10011125** **10012679**

Motion: James Hills

Second: Tyrone Carter

Vote: 8-0-0

C. **Confidential Student Adjudication 10002190**

RECOMMENDED MOTION: That the Board of School Directors approve student adjudication 10002190.

Motion: Tom Keech

Second: Henry Assetto

Vote: 7-1-0

Opposed: Siedenbuehl

D. **Confidential Student Adjudication 10002961**

RECOMMENDED MOTION: That the Board of School Directors approve student adjudication 10002961.

Motion: Tom Keech

Second: Henry Assetto

Vote: 6-2-0

Opposed: Hills and Siedenbuehl

E. **Confidential Student Adjudication 10004477**

RECOMMENDED MOTION: That the Board of School Directors approve student adjudication 10004477.

Motion: Tom Keech

Second: Henry Assetto

Vote: 7-1-0

Opposed: Siedenbuehl

3. **OPERATIONS COMMITTEE** (Ann Wuertz, Chair)

A. **Change Order No. 17766-1 – The Protection Bureau - Facilities Building**

RECOMMENDED MOTION: That the Board of School Directors approve the Change Order, Facilities Building Job No. 17766-1 and authorizes the Protection Bureau to perform their suggestion of relocating, programming, and testing of the panel into the new location. (*Enclosure*)

B. **Request to Waive Fees – Field Hockey Team Camp – C.A.S.H.S. Multipurpose Field**

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$4,323.75, for use of the multipurpose turf field at C.A.S.H. from July 29 - 31, 2019. The Field Hockey Booster Club is willing to pay custodial fees in the amount of \$99. (*Enclosure*)

C. Request to Waive Fees – Girls’ Lacrosse Youth Camp – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$6,587.50, for use of the gymnasium to host a youth camp from June 24th to June 28th for CASD students in grades K-8. The Booster Club is willing to pay custodial fees in the amount of \$165. (*Enclosure*)

D. Request to Waive Fees – Grubes Pool Service – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,200, for use of the pool on April 7th, 13th and 14th to teach CPR, advanced first, and lifeguarding skills to CASD students in grades 9-12. Grubes Pool Service is willing to pay custodial fees in the amount of \$594. (*Enclosure*)

E. Request to Waive Fees – Philly’s Finest 7v7 Tournament – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$6,912, for use of the campus stadium, multipurpose turf field, and one grass field on April 28, 2019. The organization is willing to pay custodial fees in the amount of \$363 for this event. (*Enclosure*)

4. POLICY COMMITTEE (*Robert Marshall, Jr., Chair*)

A. Policy 810.3 - School Vehicle Drivers – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.3, as presented. (*Enclosure*)

B. Safe-To-Say-Something Procedures

RECOMMENDED MOTION: That the Board of School Directors approve the Safe-To-Say-Something Procedures.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Rich Felice – Taxes
- 2) Carol R. Lewis – Valley Township Open Space Plan
- 3) Denise Spellman – Taxes
- 4) Laurie Shannon-Bailey
- 5) Vince Rose
- 6) Danielle DiNicola
- 7) Mary Morris

ADDITIONAL BOARD MEMBERS’ REPORTS

Mr. Fisher – C.C.I.U. Board Reporting

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:27 p.m. on a motion by Brandon Rhone and seconded by Tom Keech.

Respectfully submitted,

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.